



**WHAT YOU NEED FOR YOUR LEASE SIGNING**

1. Make appointment with All County at least 48 hours in advance for your lease signing. Lease signings are only done during regular business days from 10am to 4pm.
2. All individuals listed and responsible on the lease **MUST** be present at the lease signing. Otherwise, prior arrangements must be made in advance. Keys will not be issued until all parties have signed off and full monies have been paid.
3. Prepare to be in the office for one hour.
4. Have all utilities transferred into your name on date of lease signing.
5. Two forms of Identification. One **Must** be a picture ID and another form of identification (preferably a social security card).
6. All monies must be paid in **certified funds (either cashiers check or money order)** made payable to All County Property Management.
7. Work numbers for all occupants.
8. Cell numbers for all occupants.
9. New home phone number. If not available it must be provided with 5 days.
10. Automobile description as well as tag information.
11. If you have been permitted to have a pet, a recent photo along with copies of license and shot records.

\*\*\*\*\*

**FREQUENTLY CALLED NUMBERS**

\*\*\*\*\*

In case of emergency- <b>Fire, Police or Ambulance</b>	<b>911</b>
Progress Energy (power)	727-443-2641
Pinellas County Utilities (county water)	727-464-4000
City of Pinellas Park (Pinellas Park water & trash)	727-541-0711
City of Dunedin Utilities (Dunedin water)	727-298-3024
City of Tarpon Springs Utilities (Tarpon Springs water)	727-942-5609
City of Saint Petersburg (water & garbage)	727-893-7341
City of Clearwater Utilities (Clearwater water)	727-562-4600
Verizon Telephone (telephone)	800-483-4000
Bright House (cable)	727-329-5020
Verizon Americast (cable)	800-483-8433
BFI Garbage Collection (garbage)	727-572-6800
Waste Management (garbage)	727-572-8779
Teco Gas Company (gas)	877-832-6747
Suburban Propane (gas)	727-584-1127
Pinellas County Schools Administration	727-586-1818